

OKRA Board Meeting Minutes - June 17, 2016

Conference Call

Meeting called to order at 11:15 by Traci Phillips

In attendance: (On WebEx) – Traci Phillips, Tracey Horst, Sara Ivey, Ilda Hershey, Robert Pickens, Ellen Bussert, Jeanette Nance

Approval of Minutes – Ilda motioned to approve the minutes from the 4/8/16 meeting. Ellen seconded. Motion passed.

Committee Reports

Membership – Ilda said that Batliner renewed their membership. This was the only membership activity we have had.

Ilda proposed not doing a membership drive for 2016 and allow anyone that has renewed or joined in 2016 be carried over into 2017. This would mean members from 2015 will still be members until our next membership drive in early 2017. Anyone that joins or renews in 2016 will have their membership extended an additional year, through early 2018. Ilda moved. Sara seconded. Motion passed.

Ilda wanted to add that anyone can recruit new members and they will be members until 2018.

Finance – No report was received prior to the meeting. Sara will check with Michael to see if he has an updated quarterly report.

Ellen asked if the 501c3 status was official. Tracey said she knew the paperwork had been filed but we have not heard back from the IRS yet.

Nominations – Sara sent a draft based on the New Mexico model to the Nominations Committee. Tracey has been out of town and has not had time to review it.

Ellen has volunteered to call current board members to check status of willingness to continue to serve and in what capacity. Ellen will do this by the end of June. Once we have identified how many open positions we have, then we will do a call for nominations. Traci asked that the call for nominations go out no later than July 8th and July 29th could be the deadline to receive nominations back. Tracey will set up a meeting to work on the specifics and timeline.

Advocacy - No report. Ilda said reading the last minutes, Daniel's idea of contacting county commissioner's sounds like a great idea. Ilda said she will get a list and send it to Daniel.

Education – No update. Sara said the schools that were nominated by Lynn previously were in the last OKRA newsletter. That was great.

Market Development – No update.

Materials Exchange – No update. Ilda asked about the P2 program getting more involved. Sara said she spoke with Dianne about it, but P2 cannot commit to that at this time. There was also discussion about Christine Allison perhaps becoming involved in this committee.

Communications/Outreach

- Newsletter – Trudy sent out a newsletter on 5/23/16.
- Website – Ilda has updated the minutes and award for schools. On the PSA contest page she updated it to say “information coming soon”.
- E-Mail Inquiries – Ilda reported we had 8 since 4/7/16.
- Facebook – Tracey had asked about the password to Facebook. She was having issues of not being able to see posts from other pages that OKRA follows. Sharing materials from others was what Tracey posted most often. Coming up with our own content on a consistent basis is very time consuming. Ilda walked Tracey through the new setting on Facebook that will allow her to see the newsfeed she was missing.
- 2017 Conference – No update.

Old Business

Bylaw revisions – Robert Pickens sent out a draft of the bylaw revisions to the Executive Committee. Robert will send his changes to the entire board and then we can vote via email.

501(c)(3) status - As mentioned earlier, the last news was that everything has been submitted to the lawyer and should be going through IRS process.

Oklahoma Living Magazine – Ilda had reached out to several people about contacting Oklahoma Living Magazine. Ellen said she called four times and emailed once, but never

received a response. Robert tried to contact her back as well and played phone tag but was unsuccessful in reaching anyone.

OKRA employee – Ellen and Sara worked together to come up with a job description. Traci said we need to figure out pay and who will be approving time, etc. Traci will talk with Michael and figure out next steps including revisions and general process outlines on how this will work. When details are figured out, Traci will ask for board input.

Workgroup descriptions – no update.

New Business

Ilda may not have internet from June 25-July 27th.

Next Meeting

Friday, August 12, 2016 from 11:00-1:00 via Conference Call/WebEx

Meeting Adjourned at 11:59 am.